

DRAFT
AUDIT COMMITTEE MEETING
January 5, 2023 – 5:30 p.m.
CITY OF PORTSMOUTH, NH – City Hall – 1 Junkins Avenue

MEETING MINUTES

Committee Members present: Councilor John Tabor by Zoom, Councilor Beth Moreau, Christopher M. White, and Jesse Lynch and Harry (Hawk) Furman. Councilor Denton arrived at 5:39 p.m.

City management representative: Deputy City Manager Suzanne Woodland

Call to Order - Meeting called to order at 5:37 p.m.

Roll Call – As noted above.

Entering of Non-Public Session

A motion was made by Councilor Moreau and seconded by Hawk Furman at 5:39 p.m. to move into non-public session to consider proposals submitted as part of a confidential competitive selection process and which constitute confidential information pertaining to commercial or financial information as per RSA 91-A:5 and 91-A:3 II (c)(d)(l). All in favor, motion passed.

Non-public Session ended at 6:01.

Motion to seal the minutes of the non-public session, such minutes to be unsealed effective January 9, 2023 during that portion of the City Council meeting in which the City Council Member items are addressed.

Approval of Minutes

Motion by Chris White, seconded by Hawk Furman, to approve the meeting minutes of October 21, 2022 and November 29, 2022 for both public and non-public sessions of those two meetings. Beth Moreau abstained. All others approved and motion passed.

Unsealing of Minutes

Motion by Councilor Moreau, seconded by Chris White to unseal the minutes of the non-public sessions of the meetings of October 21, 2022 and November 29, 2022, such minutes to be unsealed effective January 9, 2023 during that portion of the City Council meeting in which the City Council Member items are addressed.

Discussion of Upcoming Work Session with City Council on January 12, 2023

The Deputy City Manager reported that the report of the Independent Audit Report and Management Letter, Governance Letter from Melanson for the year ending June 30, 2022, along with the City's Annual Comprehensive Financial Report (ACFR) would be available on the City's website on January 6, 2023. The Work Session will include a presentation from the Auditor along with an opportunity for question and answer and an opportunity for public comment.

Public Comment – Petra Huda (question regarding meeting between auditor and Audit Committee and RFP) followed by additional questions and answers regarding the upcoming Audit Work Session on January 12, 2023 and the timing and availability of unsealed minutes.

At 6:15 p.m. Hawk Furman moved to adjourn, seconded by Councilor Moreau and seconded by Chris White to re-enter public session, seal the minutes and to adjourn. The motion was approved 5-0.

Minutes prepared by:

Suzanne Woodland, Deputy City Manager/Deputy City Attorney

Approved by: _____

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